

## **Information Technology Services (ITS) Steering Committee**

The Committee will not be focused on the IT department but will have a wider focus that will be especially valuable when mediating technology conflicts in priorities and/or departmental perspectives that may not be in the best interest of Ramapo College.

**Members:** Dr. Patrick Chang, Stephen Klein, Maria Krupin, Christopher Romano, George Tabback, and Babette Varano.

**Role:**

- Review and approval of technology expenditures and technology staffing request
- Aligns information management strategies with overall organizational mission
- Facilitates the achievement of optimal information management
- Enhances understanding and satisfaction with the value of IT investments
- Encourages constituent ownership of IT initiatives and endorsement of IT policies
- Promotes ongoing, two-way communications among constituents and IT
- Fuses the ITS and business strategies, goals, and resources, and achieves competitive advantage through IT
- Encourages a collaborative work environment and fosters trust via mutual credibility and responsiveness
- Builds a learning organization and leverages ITS experience

**Scope:**

- Review and approve recommendations for Information Management standards, policies and procedures, and review issues of non-compliance
- Ensure input senior management, staff, and other stakeholders have input into the planning process
- Review and approve recommendations for allocation and commitment of resources, annual Information Systems capital budgets and large projects to appropriate decision making authorities
- Provides ongoing oversight review of large projects and initiatives at pre-defined milestones:
  1. Review proposals for new IT investments (applications, technologies, products or services) in excess of \$2,500
  2. Requests must be presented by vice president or departmental directors engaging this group in setting standards and reviewing instances of non-compliance and assists the CIO in the role of enforcer. Additionally, this group relieves the CIO from trying to be all things to all people at budget time regarding technology. This is the forum to work out the priorities, and, in many instances, support for additional capital and resources to undertake a more aggressive set of projects. Presentations and requests for new applications and major capital requests are provided by the requesting constituent and not by ITS (except for infrastructure items).

**Meeting:**

- Meetings will be scheduled as needed with a minimum of 4 meetings per year. A meeting will be scheduled within two weeks of any request.

**Appeal:**

- Requests can appeal decisions to the Presidents Cabinet who has final approval.